

REFERENCE DOCUMENT

Rental Vehicle Info Sheet

The University's Fleet Services administers a formal rental contract with Enterprise Rent-A-Car: (510) 705-8989, for the location at the corner of University and Oxford. This is the standard "go to" rental agency for department business.

All drivers of Enterprise rental vehicles must be 18 or over. Drivers of 12-passenger vans must be 21 or over.

All Enterprise rental contracts with the University include a Loss Damage Waiver (Full Comp & Collision) and liability insurance rated at \$300,000 per accident (or \$1,000,000 for 12-passenger vans).

Other rental agencies may be used for pre-approved department funded activities via pre-negotiated UC contracts. These agencies will use a corporate code that locks in a special rate that includes a Loss Damage Waiver (Full Comp & Collision) and significant liability insurance. Reservations and payment must be made by the renter. Payment will be reimbursed by the department.

UC contract codes can be found here:

<http://controller.berkeley.edu/rental-car-only-no-airfare>

The department requires that department funded rental of vehicles not covered by a UC corporate contract be insured by the renter with a Loss Damage Waiver or Collision Damage Waiver and liability coverage of at least 100/300/25. Vehicles carrying a large passenger load (8 or more) must carry insurance equal to or greater than the maximum coverage offered by the rental agency.

Daniel S Plumlee
Equipment/Collections Manager
Dept. of Geography, UC Berkeley